**GENERAL INFORMATION**

**1. Date and Venue**

The meeting of Standing Committee on Budget and Planning of Asian Parliamentary Assembly (APA) will take place at Royal Tulip Hotel in Baghdad, Iraq from 3-5 September 2019.

**2. Registration**

Participation forms should be filled and forwarded to the Secretariat of the Host Parliament, e-mail: apairaq2019@gmail.com, and cc to Mustafa.alchali@parliament.iq, with a copy to the APA Secretariat, secretariat@asianparliament.org , no later than 22 August 2019.

**3. Language/ Interpretation**

The official working language of the meeting is English. However, the Host Parliament provides interpretations into Arabic and vice versa. Extra interpretation booths are also available at the meeting room for other languages, upon written request, no later than 22 August 2019.

**4. Visa Application**

Kindly contact the nearest Embassy or Consulate General of Iraq to receive your entry visa. As for the states, in which the Iraqi diplomatic mission is not represented, may submit a photocopy of their delegate's passport and pictures no later than
22nd august 2019, to have the visa issued upon arrival.

**5. Reception and farewell**

Upon the arrival of delegations to Baghdad International Airport, the host Parliament will provide formal reception and then transportation to Royal Tulip Hotel. In addition, the host parliament would bid formal farewell to the delegations at airport upon their departure.

**6. Hospitality**

The Host Parliament provides, from 3 to 5 September 2019, accommodation at royal Tulip Hotel in Baghdad for three persons (two delegates and one official) per delegation. Hospitality includes accommodation, meals and local transportation.

**7. Medical Services**

A first-aid service and medical staff will be provided at the venue of the meeting.

**8. Hotel Facilities**

- Free Wi-Fi,

- Internet Service and typing pool, Photocopying Services,

- Restaurant,

- Exchange office,

- Flight ticket booking office.

**Royal Tulip Hotel (Venue of the meeting):**

Website: <https://royal-tulip-al-rasheed-hotel.goldentulip.com/en-us>

**9. Contact Point:**

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| **Host Secretariat:** **Email: apairaq2019@gmail.com** **Phone: (+964) 7809295779**  | **APA Secretariat:** **Email: secretariat@asianparliament.org** **Phone: (+98-21) 33517406 - 7** **Fax: (+98-21) 33517408** |

**10. Tentative Programs**

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| **Tuesday, 3 September 2019**  |
| -Arrival of Delegations -Registration -Welcome reception  |
| **Wednesday, 4 September 2019**  |
| - Inaugural Ceremony - APA Standing Committee meeting on Budget and Planning - Dinner Reception  |
| **Thursday, 5 September 2019**  |
| - Cultural Tour  |
| **Friday, 6 September 2019**  |
| - Departure of Delegations  |

**Proposed flight Itinerary**

To facilitate your flight schedule, esteemed delegates may take advantage of the itineraries bellow:

**Iraqi Airways**

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| **No.** | **Date** | **Airlines** | **Flight No.** | **Departure Airport** | **Arrival Airport** | **Departure** | **Arrival** |
| **1** | 3 Sep | Iraqi | IA112 | Tehran | Baghdad Int.  | 15:50 | 15:50 |
| **2** | 6 Sep | Iraqi | IA111 | Baghdad Int.  | Tehran | 11:50 | 14:50 |

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| **No.** | **Date** | **Airlines** | **Flight No.** | **Departure Airport** | **Arrival Airport** | **Departure** | **Arrival** |
| **1** | 3 Sep | Iraqi | IA164 | Queen Alia Int. | Baghdad Int.  | 18:30 | 20:00 |
| **2** | 6 Sep | Iraqi | IA163 | Baghdad Int.  | Queen Alia Int. | 16:00 | 17:30 |

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| **No.** | **Date** | **Airlines** | **Flight No.** | **Departure Airport** | **Arrival Airport** | **Departure** | **Arrival** |
| **1** | 3 Sep | Iraqi | IA124 | Dubai | Baghdad Int. | 13:45 | 15:30 |
| **2** | 6 Sep | Iraqi | IA123 | Baghdad Int. | Dubai | 9:15 | 12:45 |
| **3** | 6 Sep | Iraqi | IA125 | Baghdad Int. | Dubai | 17:00 | 20:30 |

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| **No.** | **Date** | **Airlines** | **Flight No.** | **Departure Airport** | **Arrival Airport** | **Departure** | **Arrival** |
| **1** | 3 Sep | Iraqi | IA132 | Beirut  | Baghdad Int.  | 12:30 | 14:00 |
| **2** | 6 Sep | Iraqi | IA131 | Baghdad Int.  | Beirut  | 10:00 | 11:30 |

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| **No.** | **Date** | **Airlines** | **Flight No.** | **Departure Airport** | **Arrival Airport** | **Departure** | **Arrival** |
| **1** | 3 Sep | Iraqi | IA224 | Istanbul  | Baghdad Int.  | 15:20 | 18:20 |
| **2** | 6 Sep | Iraqi | IA223 | Baghdad Int.  | Istanbul  | 11:05 | 14:00 |

**Amman, Jordan**

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| **No.** | **Date** | **Airlines** | **Flight No.** | **Departure Airport** | **Arrival Airport** | **Departure** | **Arrival** |
| **1** | 3 Sep | Royal Jordanian | RJ810 | Queen Alia Int. | Baghdad Int. | 05:25 | 06:55 |
| **2** | 3 Sep | Royal Jordanian | RJ814 | Queen Alia Int. | Baghdad Int. | 17:50 | 19:20 |
| **3** | 3 Sep | Royal Jordanian | RJ816 | Queen Alia Int. | Baghdad Int. | 23:20 | 00:50 |

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| **No.** | **Date** | **Airlines** | **Flight No.** | **Departure Airport** | **Arrival Airport** | **Departure** | **Arrival** |
| **1** | 6 Sep | Royal Jordanian | RJ817 | Baghdad Int. | Queen Alia Int. | 01:50 | 03:30 |
| **2** | 6 Sep | Royal Jordanian | RJ811 | Baghdad Int. | Queen Alia Int. | 07:55 | 09:35 |
| **3** | 6 Sep | Royal Jordanian | RJ815 | Baghdad Int. | Queen Alia Int. | 20:30 | 22:10 |

**Dubai, Emirates**

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| **No.** | **Date** | **Airlines** | **Flight No.** | **Departure Airport** | **Arrival Airport** | **Departure** | **Arrival** |
| **1** | 3 Sep | Emirates | EK943 | Dubai | Baghdad Int. | 12:40 | 14:25 |
| **2** | 3 Sep | Fly Dubai | EK2072 | Dubai | Baghdad Int. | 16:25 | 17:50 |

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| **1** | 6 Sep | Emirates | EK944 | Baghdad Int. | Dubai | 15:55 | 19:15 |
| **2** | 6 Sep | Fly Dubai | EK2073 | Baghdad Int. | Dubai | 18:50 | 22:15 |

**Doha, Qatar**

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| **No.** | **Date** | **Airlines** | **Flight No.** | **Departure Airport** | **Arrival Airport** | **Departure** | **Arrival** |
| **1** | 3 Sep | Qatar | QR444 | Doha  | Baghdad Int. | 08:10 | 10:15 |
| **2** | 3 Sep | Qatar | QR458 | Doha | Baghdad Int. | 13:35 | 15:40 |
| **3** | 3 Sep | Qatar | QR442 | Doha | Baghdad Int. | 19:05 | 21:10 |

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| **No.** | **Date** | **Airlines** | **Flight No.** | **Departure Airport** | **Arrival Airport** | **Departure** | **Arrival** |
| **1** | 6 Sep | Qatar | QR445 | Baghdad Int. | Doha  | 11:15 | 13:15 |
| **2** | 6 Sep | Qatar | QR459 | Baghdad Int. | Doha | 16:40 | 18:40 |
| **3** | 6 Sep | Qatar | QR443 | Baghdad Int. | Doha | 22:10 | 00:10 |

**Beirut, Lebanon**

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| **No.** | **Date** | **Airlines** | **Flight No.** | **Departure Airport** | **Arrival Airport** | **Departure** | **Arrival** |
| **1** | 3 Sep | MEA | ME322 | Beirut  | Baghdad Int. | 12:20 | 13:50 |

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| **No.** | **Date** | **Airlines** | **Flight No.** | **Departure Airport** | **Arrival Airport** | **Departure** | **Arrival** |
| **1** | 6 Sep | MEA | ME323 | Baghdad Int.  | Beirut | 14:50 | 16:25 |

**Turkey**

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| **No.** | **Date** | **Airlines** | **Flight No.** | **Departure Airport** | **Arrival Airport** | **Departure** | **Arrival** |
| **1** | 3 Sep | Turkish | TK802 | Istanbul  | Baghdad Int. | 01:45 | 04:45 |
| **2** | 3 Sep | Turkish | TK306 | Istanbul | Baghdad Int. | 06:25 | 09:25 |
| **3** | 3 Sep | Turkish | TK302 | Istanbul | Baghdad Int. | 21:55 | 00:55 |
| **4** | 3 Sep | Turkish | TK310 | Sabiha Gokcen  | Baghdad Int. | 13:55 | 16:35 |
| **5** | 3 Sep | Turkish | TK1186 | Ankara Esenboga | Baghdad Int. | 19:35 | 21:50 |

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| **No.** | **Date** | **Airlines** | **Flight No.** | **Departure Airport** | **Arrival Airport** | **Departure** | **Arrival** |
| **1** | 6 Sep | Turkish | TK311 | Baghdad Int.  | Istanbul | 17:35 | 20:30 |
| **2** | 6 Sep | Turkish | TK1187 | Baghdad Int.  | Ankara Esenboga | 22:45 | 01:00 |